



INSTITUTE FOR LEADERSHIP DEVELOPMENT Clear Administrative Services Credential Program



Orange County Department of Education
200 Kalmus Drive
Costa Mesa, CA 92626

APPLICATION

The following information is requested to process your application. Please print or type. All items required.

Male
 Name: Female _____ Ethnicity (Optional) _____

Social Security Number: _____ Date of Birth: _____

Home Address: (Street) _____ (City) _____ (Zip) _____

Home Phone () _____ - _____ Cell Phone () _____ - _____

Position Title: _____ Years of Administrative experience: _____

School Name _____ and/or District: _____

Worksite Address: (Street) _____ (City) _____ (Zip) _____

Work Phone () _____ - _____ Fax # () _____ - _____

Work E-mail: _____ Home E-mail: _____

Preliminary Services Credential #: _____ Expiration Date: _____

Verification of Employee (HR Representative):

 (Print) Representative 's Name/Title Representative's Signature/Date

Please describe career goals as it relates to securing your Clear Administrative Services Credential. Be as specific as possible. This information will be used by program staff in identifying the most appropriate coach match, as well as the additional resources to support your professional development.